

**Agenda**  
**Dickinson Historic Preservation Commission**  
January 21, 2010  
Dickinson Museum Center (Joachim Museum)

**Call to Order**

**Approval of Minutes**

**Old Business**

1. Project Updates:
  - a. Survey—call for proposals (review RFP)
  - b. Education program—design challenge press release
2. Preservation North Dakota Conference 2010—Updates
3. Other Business

**New Business**

1. Approval of 2010 Grant Projects
  - a. Education—funding to attend the annual workshop/meeting
  - b. Survey—Cross Street Neighborhood
  - c. Education/Travel—Stuckle to attend the National Trust conference in October
2. Commission Terms (maximum three consecutive terms) (maximum 7 members):
  - a. Bruce MacDuffie—term ends 12-31-12
  - b. Jon Brudvig—term ends 12-31-2010
  - c. Robert Allan—term ends 12-31-2012
  - d. Stacie Varnson—term ends 12-31-2011
  - e. Architect Position—Open
  - f. Archeologist Position—Open
  - g. Ray Ann Kilen—Approved by the State Historical Society  
Approval by City Commission February 1, 2010
3. Other Business

**Adjourn**

**Next Meeting:** 9:00 a.m., February 18, 2010, Dickinson Museum Center

## **Dickinson Historic Preservation Commission**

January 21, 2010 – Dickinson Museum Center

Chair Stacie Varnson called the meeting to order at 9:00 a.m.

**COMMISSION MEMBERS IN ATTENDANCE:** Stacie Varnson, Jon Brudvig, Robert Allen

**COMMISSION MEMBERS ABSENT:** Bruce MacDuffie

**OTHERS PRESENT:** Danielle Stuckle, Director, Dickinson Museum Center; Emily Bradbury, Museum Assistant, Dickinson Museum Center

### **APPROVAL OF NOVEMBER MINUTES**

*Motion:* Brudvig            *Second:* Allen

To approve the minutes of the November 19, 2009 meeting as read.

*Disposition:* Motion passed on voice vote without dissent.

### **OLD BUSINESS**

**2009 CLG Projects:** Stuckle stated that she sent a request for proposals to the SHSND to review for the survey of downtown project. Once it has been approved by the state, she will send it out to contractors for bids. Stuckle also stated that Preservation North Dakota was interested in doing a design challenge for students in conjunction with the conference in May and that she will be sending out a press release about it.

**Preservation Conference in 2010:** Stuckle reported that two responses were received from the call for proposals for session ideas for the PND conference in May. She also stated that she has a list of possible speakers (people who have presented in the past and suggestions from commission members) that she is in the process of contacting. Varnson reported that she was able to contact Dr. Steven Bedford, program director of the Master of Science in Design program at UMass Amherst and Hancock Shaker Village, about speaking at the conference. He is interested, but needed to check the dates.

### **NEW BUSINESS**

**Approval of 2010 Grant Projects:** Stuckle stated that the 2010 grant projects need to be turned in to the SHSND by February 1. Stuckle reported that the proposed projects for 2010 include an education component for funds for representatives from the commission to attend the annual CLG workshop and meeting in September, a survey of the Cross Street Neighborhood in Dickinson, and an education/travel component for funds for Stuckle to attend the National Trust conference in October.

*Motion:* Allen            *Second:* Brudvig

To accept the proposed 2010 CLG grant projects.

*Disposition:* Motion passed on voice vote without dissent.

**Commission Terms:** Stuckle reported that Bruce MacDuffie has resigned from the commission. Ray Ann Kilen has been approved by the SHSND and will be presented for approval by the City Commission at their next meeting on February 1, 2010.

*Motion:* Allen            *Second:* Brudvig

To adjourn the meeting.

*Disposition:* Motion passed on voice vote without dissent.

### **MEETING ADJOURNED AT 9:35 a.m.**

**Next meeting:** Thursday, February 18, 2010, 9:00 a.m., Dickinson Museum Center

**Agenda**  
**Dickinson Historic Preservation Commission**  
April 15, 2010  
Dickinson Museum Center (Joachim Museum)

**Call to Order**

**Approval of Minutes**

**Old Business**

1. Preservation North Dakota Conference 2010—Updates
2. Commission Terms (maximum three consecutive terms) (maximum 7 members):
  - a. Ray Ann Kilen—Approved by City Commission February 1, 2010
  - b. Jon Brudvig—term ends 12-31-2010
  - c. Robert Allan—term ends 12-31-2012
  - d. Stacie Varnson—term ends 12-31-2011
  - e. Architect Position—Open
  - f. Archeologist Position—Open
  - g. Open
3. Other Business

**New Business**

1. Other Business

**Adjourn**

**Next Meeting:** 9:00 a.m., May 20, 2010, Dickinson Museum Center

## **Dickinson Historic Preservation Commission**

April 15, 2010 – Dickinson Museum Center

Chair Stacie Varnson called the meeting to order at 9:05 a.m.

**COMMISSION MEMBERS IN ATTENDANCE:** Stacie Varnson, Jon Brudvig, Robert Allen

**COMMISSION MEMBERS ABSENT:** Ray Ann Kilen

**OTHERS PRESENT:** Danielle Stuckle, Director, Dickinson Museum Center; Emily Bradbury, Museum Assistant, Dickinson Museum Center

### **APPROVAL OF JANUARY MINUTES**

*Motion:* Brudvig            *Second:* Varnson

To approve the minutes of the January 21, 2010 meeting as read.

*Disposition:* Motion passed on voice vote without dissent.

### **OLD BUSINESS**

**Preservation Conference in 2010:** Stuckle reported that all the speakers have been confirmed and the program is out for the PND conference in May. Travel arrangements have been made for the keynote speaker, Dr. Steven Bedford, program director of the Master of Science in Design program at UMass Amherst and Hancock Shaker Village. Bedford will also be doing an additional session on preservation and the environment, specifically his work preserving Pearl Harbor. Stuckle stated that she is still working on making the arrangements, but is hoping to include a tour of the abbey in Richardton on the Thursday evening activity. Stuckle reported that PND is still looking to raise about \$2000 for the conference and that she will be contacting some local businesses for support. She also stated that she will be contacting possible sponsors for prizes for the design challenge. Stuckle stated she may be asking commissioners to help introduce speakers for the sessions on Saturday and possibly to help with the downtown walking tour on Friday, depending on the number of people who register. She also noted that the PND board meeting on Friday is open to the public.

**Commission Terms:** Ray Ann Kilen was approved by the City Commission on February 1, 2010 to be a commissioner. There are still 3 open positions on the commission, an architect, an archeologist and a citizen. Stuckle stated she will be sending out a press release announcing these openings and also if any commissioner knows of someone who might be interested in serving to let her know.

### **NEW BUSINESS**

No new business.

### **ADJOURN**

*Motion:* Varnson            *Second:* Allen

To adjourn the meeting.

*Disposition:* Motion passed on voice vote without dissent.

### **MEETING ADJOURNED AT 9:50 a.m.**

**Next meeting:** Thursday, May 20, 2010, 9:00 a.m., Dickinson Museum Center

**Agenda**  
**Dickinson Historic Preservation Commission**  
August 19, 2010  
Dickinson Museum Center (Joachim Museum)

**Call to Order**

**Approval of Minutes**

**Old Business**

1. Preservation North Dakota Conference 2010—Final Report
2. Other Business

**New Business**

1. Staff changes at the SHSND: Walt Bailey retired and a person has been hired to replace him. Lisa is looking to be more involved in our program and could possibly have some type of training session with us to discuss our projects and potential projects.
2. Annual workshop/meeting in Grand Forks, September 18<sup>th</sup>?
3. Other Business

**Adjourn**

**Next Meeting:** September ? 2010, Dickinson Museum Center

**Agenda**  
**Dickinson Historic Preservation Commission**  
December 16, 2010  
Dickinson Museum Center (Joachim Museum)

**Call to Order**

**Approval of Minutes**

**Old Business**

1. Other Business

**New Business**

1. 2011 grant projects
2. Recruiting – need architect, archaeologist, or any one interested
3. Other Business

**Adjourn**

**Next Meeting:** January 20, 2010, Dickinson Museum Center