

**City of Dickinson, ND
Local Landmark Program
Nomination Form**

The Local Landmark Program was created to acknowledge and honor properties that are considered to be historically significant to the local Dickinson community. Properties must be within the Dickinson city limits and may or may not qualify for the National Register of Historic Places.

Instructions for Nomination Forms

All nominations must include all sections of this form. Incomplete forms will not be processed. If a section of this form is not relevant to a property, please write "Not Applicable" or "N/A" in the appropriate place. The Historic Preservation Commission meets the third Thursday of each month. In order to be added to an upcoming meeting agenda, submit completed nomination packets to the Historic Preservationist for the City of Dickinson at least two weeks prior to a commission meeting.

Each of the following items must be submitted:

- **Completed Application.**
- **Visual Documentation.**
 - Attach photos of all building elevations, including close-up of significant features if applicable. Photos should be numbered and accompanied by a descriptive list.
 - Photos may be e-mailed, submitted on a CD, or submitted as hard-copy attachments (3x5 format preferred).
 - Digital images must be submitted in .JPEG, .JPG, or .TIFF format at 300 dpi, and may not exceed 2MB. Digital images should have the name of the property and the number of each photo included in the file name with an attached file describing the respective images.
 - Photos may be either color or black & white.
- **Maps.** Appropriate maps must be attached to indicate the location of the property within the city, and all contributing and non-contributing features as applicable. Maps can be obtained from a variety of sources, and legible hand sketches may be included.

For questions contact:

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Nomination Form

I. Name of Property

Current Name (The name the property is currently know under): _____

Historic Name (if applicable):

Other Names (Any other names the property has been known under):

II. Location/Geographic Information

Address: _____

City or town: _____ State: _____ Zip: _____

Lot: _____ Block: _____ Quarter Section: _____ Section: _____

Township: _____ Range: _____ Number of Acres: _____

Subdivision/Addition: _____

Phone number (H) _____ (W) _____ (C) _____

III. Property Ownership/Classification

- Private
- Public Federal State Local
- Other

Resource Category: Structure Site Other

Present Owner(s) Name:

Name: _____

Address: _____

City or town _____ State _____ Zip Code _____

Phone number (H) _____ (W) _____ (C) _____

Email: _____

IV. Property Condition and Usage

Condition: Good Fair Deteriorated Ruins

Original Location? Yes No Date of Move: _____

Historic Use: _____ Current Use: _____

V. Construction

Year of Construction: _____

Style: _____

Original Owner: _____

Architect or Builder: _____

Information Sources: Please list the documents or sources from which you obtained your information.

Architectural Description: Please describe the architecture and any alterations.

V. Significance

In order to designate a site, building, structure, or object as a Historic Landmark or a Historic District, it should be at least 50 years old and have integrity. Only one of the following criteria is required.

Check all that apply.

- The structure or building possesses special historic, architectural, cultural, political, social or archaeological significance.
- It represents distinctive characteristics of a type, period, type of construction, or use of materials.
- It represents the work of a craftsman, master designer, architect or builder who is locally, regionally, or nationally recognized.
- It is associated with or is the location of a significant local, state or national event.
- It is associated with the lives of (a) person(s) who have made significant historical contributions on a local, state, or national level.
- It has yielded or may yield important archaeological, environmental, or geographical information that enriches our understanding of history.
- It is significant as the only or one of a few remaining example(s) of an architectural style or use, or it represents historical or cultural lifestyle of the past.
- It has a unique location, natural setting, or physical characteristics that establish it as a familiar or recognizable visual feature to the area.
- It is associated with an antiquated use resulting from technological or social change.
- It is a monument, birthplace, cemetery or grave of a historic person or people representing a particular time or event in history or culture.
- It has already been designated on the National Register of Historic Places or the State Register of Historic Properties.

VI. Statement of Historical Significance

Include significant dates, persons, areas, and periods; use continuation sheet if needed.

VII. Bibliography and Sources of Information

List all sources of information, references, literature, book titles, articles, etc.; use continuation sheet if needed.

VIII. Nomination Prepared By:

Name: _____

Address: _____

City or town: _____ State: _____ Zip: _____

Phone number (H) _____ (W) _____ (C) _____

Email: _____

IX. Owner Consent (must be notarized)

I _____ certify that I am the sole owner
_____ partial owner of the property located at:

Address: _____

City or town: _____ State: _____ Zip: _____

and I hereby give my written consent and approval for this property’s nomination as a Dickinson Historic Landmark and to the release and disclosure of the information contained in the Nomination Form to the public.

Signature Date

Subscribed and sworn to before me, in my presence, this _____ Day of _____, 20____

A Notary Public in and for the county and state of:

Notary Public Signature